

MARKETPLACE VERSION 5

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INTRODUCTION

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WELCOME TO VERSION 5

This version represents our customer commitment to help you simplify your operations and spend smarter.

We have delivered a number of enhancements and have packaged these into v5.

Read on to find out more about what's included in v5 and how to use more of Marketplace in your organisation!

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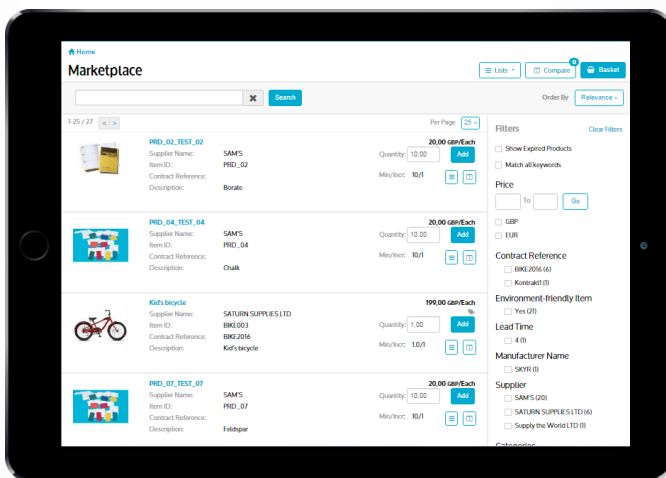
*Enjoy!
Marketplace
Product Team*

VERSION 5

KEY FEATURE GUIDANCE

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MARKETPLACE V5: CONNECTING BUYERS AND SUPPLIERS



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BEST IN CLASS ECOMMERCE

Great new tactical purchasing tools for our buying community, including Price on Request, Template & Matrix Items



NEW LOOK AND FEEL

New icons and colour schemes to enhance the user experience for all customers, all built with a responsive UI for purchasing on-the-go



MORE USERS IN MORE PLACES

Full rebrand for superior alignment to the Basware suite of Products – seamless look and feel for customers using Basware P2P + Marketplace, with 15 currencies and 6 languages supported

SIGNPOSTED FEATURES OF MARKETPLACE V5

Enhanced Item Management

- Templated Items and Matrix Items are two new features which will improve the appeal of items offered in Marketplace and provide a more streamlined shopping experience for the Buyer. All within the control of the Supplier.

Price on Request

- New tool for variable price items. Customers can now request a price for a single item to increase price accuracy and make spend more predictable.

New Marketplace UI

- Marketplace has been refreshed with a new UI that is easier to navigate. New easy-to-understand icons guide the user to the right items. The UI is now more responsive for use on a variety of devices.

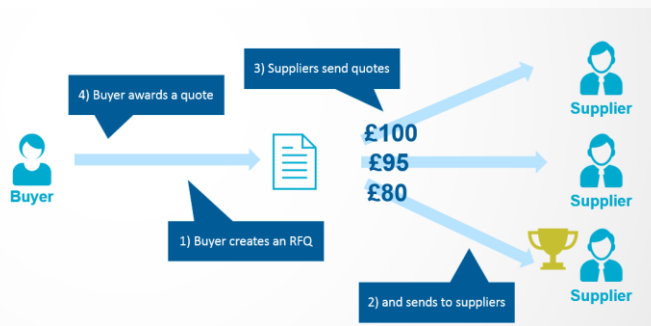
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QUICK QUOTE GOES LIVE IN V5

Current functionality is still supported – Quick Quote does not change existing tools.

Introducing a **lightweight** and **flexible** quoting tool, providing an **intuitive** way to create RFQs and manage quotes **quickly** and **easily**.



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MORE ABOUT QUICK QUOTE:

If you would like to try out Quick Quote, please contact your CSM. If you aren't sure who your CSM is, then please contact the Basware Service Desk.

- Integrated with the Marketplace supplier directory
- Easy to use dashboard
- Workflow based reminders and notifications
- Add attachments to RFQs and quotes
- Support for 'price on request' items
- Awarded RFQs checked out direct to your P2P

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REDUCE MAVERICK SPEND

- Use for 'spot buys'
- Record spending in P2P



A MORE ENGAGING PROCESS

- Intuitive workflow dashboards
- Simple interface for suppliers
- Increase response rates



PRICE ON REQUEST ITEMS

- Allow suppliers to provide more flexible content
- On the day pricing

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VERSION 5 DEVELOPMENT APPROACH

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ABOUT OUR DEVELOPMENT

- Our Development team works in two week sprints to build features in the product and ensure site reliability.
- In each of these sprints we also address any customer reported issues and change requests.
- Release notes only highlight items that change your user experience or introduce new features.

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NEW FEATURES IN PREPRODUCTION

From v5.0 you may see some works in progress in preproduction as we continue to deliver features to you.

Please note:

- New features will not compromise existing functionality in case of customer UAT or other activities you may conduct in preprod.
- These features may not work end to end. When these are visible, you will be notified in our release notes from v5.1.
- Questions on these new features can be directed to the Product team in UK via your CSM or our Service Desk.

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VERSION 5 CHANGE REQUESTS

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HOW DOES BASWARE HANDLE CHANGE REQUESTS?

We welcome your feedback and ideas. To support this, we have a change request process where you can share these with the product team for possible inclusion in future releases.

In some cases your change request is specific to your own use of the product. If we are able to do the work, it could be chargeable.

This process is handled through your CSM who can guide you and explain the steps involved.

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VERSION 5 CUSTOMER CONTACTS

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WHO IS MY CSM?

For more information about these new features, or to request access to them, please liaise with your usual Basware Customer Services Manager.

If you are not sure who this is, please raise a request with support@procsolve.com. This will be passed on to the relevant Basware colleague.

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FURTHER INFORMATION & FAQ

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GUIDANCE AND FEATURE INFORMATION

- We host two microsites focused on Product Manager & Marketplace.
- Quick guides and related material are regularly published there.
- We also publish some information inside the product to help guide your use of the product.

Buyers: <http://info.basware.co.uk/pm/>

Suppliers: <http://suppliers.basware.co.uk/pm/>

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FAQ FOR V5

- How can I familiarise myself with Version 5?

The familiarisation period will run from 27th April to 4th of May. This will give you time to have a look at the refreshed look and feel of Marketplace, and cascade this information to your own end users.

- Should I do any testing during the familiarisation period?

There is no need for you to do additional testing but you may wish to take screenshots of the new Marketplace UI to share with your end users to notify them of this change.

- I don't want to use these new features, can I decline to receive them?

You don't have to use any of the new features if you don't want to, but you may find them helpful. The only change in this release to go to all is the new look and feel of Marketplace screens. Whilst this change is noticeable, it doesn't disrupt any functionality already in use.

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FAQ FOR V5

- How do I get access to Quick Quote?

There is a buyer guide to Quick Quote with an additional FAQ that you may wish to read <http://info.basware.co.uk/pm/>. This should help you understand the tool and consider how you may wish to use it in your own organisation. To arrange access, please contact your CSM or support@procsolve.com.

- A lot of the new features are for suppliers, but I'm a buyer, how can I see these?

If you have a Test Supplier in preprod you can use this to look at the new supplier features, or you can review supplier guidance at <http://suppliers.basware.co.uk/pm/>.

- What else is Basware building in Product Manager & Marketplace?

We are always planning something new and are excited that as part of Basware P2P we can build features for more users in more places. Please let us know what you would like to see!

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THANK YOU

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