

Basware Holdings Limited

Cookie Notice

This Notice forms part of the terms and conditions for the provision of our Software (the “**Agreement**”) and sets out the basis on which we use cookies which are required for your use of the Software. Please read the following carefully to understand our views and practices regarding your personal information and how we will treat it. All capitalised terms in this Notice have the meaning as defined in the Agreement.

1. Use of Cookies

- 1.1 Our Software uses cookies to distinguish you from other users. This helps us to provide you with a better experience when you use our Software and also allows us to improve our services.
- 1.2 A cookie is a small file of letters and numbers that we store on your browser or the hard drive of your computer if you agree. Cookies contain information that is transferred to your computer's hard drive.
- 1.3 You can find more information about the individual cookies we use and the purposes for which we use them in the table below. Your use of our Software may not require use of all of these cookies (for example, if you only ever visited our public website, you would never encounter our Commerce Hub cookies), but we have provided the full list in the interests of transparency for all existing and prospective customers.

Cookie Name	Expiry	Purpose and explanation	Essential to use of Software?
Basware Commerce Network			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes
org.jboss.seam.core.Theme	1 year	Functional cookie storing the users login page skin	Yes
Basware Buyer Portal			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes
Marketplace	1 year	Functional cookie storing the users login page skin	Yes
Basware Catalogue Shopping (active from within Commerce Hub / Buyer Portal or users own system)			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes

Basware Catalogue Management (active from within Commerce Hub or Buyer Portal)			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes
Default	Session	Functional cookie not in use	Yes
Basware P2P System			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes
Basware Supplier Sign Up Site			
JSESSIONID	Session	Functional cookie storing the users session ID	Yes
Basware Supplier Registration Site			
.ASPXANONYMOUS	Session	Functional cookie Storing session data for non-authenticated users during registration	Yes
ASP.NET_SessionId	Session	Functional cookie storing the users session ID	Yes
Basware Supplier Portal (active from within Basware Buyer Portal)			
ASP.NET_SessionId	Session	Functional cookie storing the users session ID	Yes
.IMPAQxDE	Session	Functional cookie storing the users session ID	Yes
Basware Self Service Support Solution			
ASP.NET_SessionId	Session	Functional cookie storing the users session ID	Yes
stackNumber	Session	Functional cookie storing the users session ID	Yes

Basware MIS			
WSS_KeepSessionAuthenticated	Session	Functional cookie storing the users session ID	Yes

You can block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to use our Software and services properly.

2. Changes to our Cookie Notice

2.1 Any changes we may make to our Cookie Notice in the future will be notified to you the next time you use the Software. You should use the Software regularly to check for any changes in this policy on a regular basis.

3. Contact

3.1 Questions, comments and requests regarding this Cookie Notice are welcomed and should be addressed to info@Basware.com.